



Office Use Only: Deferment

Date Received: _____

Deferment Decision:

General Manager

LITA Training advised the student that as of: / / he/she has been deferred from their course and that once the deferment end date has been reached, any prior agreed payment plans will re-open and payments will continue as previous.

The deferment remains valid until: / /

Deferment Not Approved. Reason:

Signature:

Date:

/ /

1. Date Payment arrangement placed on hold: / /

Officer's initials:

2. Payment re-commencement actioned on: / /

Officer's initials:

CHECK (tick):

- Hard copy placed on Student File.
- Student has been advised of the outcome.
- Trainer/Assessor has been advised of the outcome.
- All relevant refund/deferment tasks actioned.

Name and position of LITA Training officer:

Signature:

Date:

/ /